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### CAREER SUMMARY

D'Anna Watson is Senior Vice President of Administration for Voit Real Estate Services which is a privately held, broker-owned Southern California commercial real estate firm that has provided strategic property solutions tailored to clients' needs for more than 40 years.

D'Anna's responsibilities include the management of the daily operations of the staff, budgeting, revenue and expense tracking/forecasting, DRE compliance and Listing, Sale & Lease transactions and facilities management for five of Voit's regional offices. D'Anna's is also responsible for the day-to-day support and management of all issues in the area of Human Resources, including strategic planning and development of policies and procedures pertaining to: organizational planning, recruitment, selection and succession planning, employment law and employee relations, compensation and benefits, safety and wellness, general employment related services and oversight of the Human Resource needs in all six of Voit's offices.

D'Anna has always been passionate about Human Resources and the collaborative effort that is required to support and advise senior management on HR issues, as well as the desire to grow in her position and bring that passion and education forward for the entire Voit team. Throughout the 10 years of her tenure in the HR field, D'Anna has held positions as HR Manager, Sr. Generalist, and Payroll and Benefits Administrator. She has been integral in the creation and implementation of many benefits programs as well as the establishment of higher learning programs for her team members.

D'Anna holds several certifications in the field of Human Resources, including the Professional in Human Resources Certificate (PHR) and the Certificate of Human Resource Management from Cal State University, Fullerton. In addition to her roles and responsibilities at Voit, D'Anna participates in several committees and belongs to the following professional organizations:

- PIHRA (Professionals in Human Resource Association)
- SHRM (Society of Human Resource Management)
- ASTD (American Society of Training and Development)
- IREM (Institute of Real Estate Management)